

Bylaws of the International Desalination Association Young Leaders Program

ARTICLE I. General

Section 1. Name

The name of the program shall be the *International Desalination Association Young Leaders Program*, hereinafter referred to as the YLP. The YLP will be organized and maintained by a group of YLP members forming the *International Desalination Association Young Leaders Program Committee*, hereinafter referred to as the YLPC.

Section 2. Association and Corporation

The YLP shall be a special committee of the International Desalination Association, hereinafter referred to as the IDA, which is incorporated in New Jersey, USA. Refer to the Constitution and Bylaws – IDA, Article 9, Section 3.

Section 3. Principal Offices

Refer to the Constitution and Bylaws – IDA, Article I, Section 3.

Section 4. Language

The official language of the YLP shall be English. Other languages may be used at conferences, in publications, etc. at the discretion of the YLPC.

Section 5. Mission Statement

The mission of the YLP is as follows:

- To promote IDA amongst young professionals and university students to strengthen the level of interest in all aspects of the desalination and reuse industry
- To gather the professional opinions of younger members in regards to current topics and issues at the IDA and in the desalination and reuse industry as a whole
- To recognize outstanding work accomplished by young professionals and university students in the desalination and reuse industry

Section 6. Principles

The YLP will be guided by the policy as stated in the Constitution and Bylaws – IDA, Article II, Section 3.

ARTICLE II. General Membership

Section 1. YLP Eligibility

YLP members shall be members of the IDA and shall be 35 years of age or younger at the start of the membership year.

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Membership requirements in the IDA shall be as stated in the Constitution and Bylaws – IDA, Article III.

Section 2. Fees

Refer to the Constitution and Bylaws – IDA, Article V. No additional fees shall be required to participate in the YLP.

ARTICLE III. Young Leaders Program Committee (YLPC)

Section 1. Positions, Nominations and Number of Members

The number of members of the YLPC shall be sufficient to fill all necessary positions. The YLPC shall consist of the following ten positions:

- Regional Coordinators (5) - shall be self-nominated from existing IDA members who meet the eligibility requirements as stated above in Article II, Section 1. Young Leaders Program members will then have the opportunity to vote online. Regional Coordinator positions shall be available in the following regions:
 - Europe,
 - North America,
 - Middle East/Africa,
 - South – Latin America & Caribbean, and
 - Asia – Pacific – Australia.
- Special/Technical Coordinators (5) - shall be self-nominated from existing IDA members who meet the eligibility requirements as stated above in Article II, Section 1.
- Co-Lead(s) - Will be selected by the Young Leaders Program Committee from the regional and special/technical coordinators voted into the committee.
- Voting for the Regional and Special/Technical Coordinators shall be done online by ballots posted on the IDA website. The nomination period will start between 130 and 140 days before the end of the term. Within ten days after the nomination period begins, a notice will be sent by IDA to the YLP members which notifies them of: (1) the election process and the schedule, (2) the procedure to nominate candidates and (3) the number of committee members. The notification will also appear in the first newsletter published within the nomination period. Candidates will need to provide a photo and bio for uploading to the website. The nomination period will close fifty days after the nomination period begins. Young Leaders Program members will then have the opportunity to vote online.
- Self nominated individuals must be continuous active IDA members for one year.

In addition to the above committee members, the YLP shall also include the following:

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- Chair/Co-Chair - shall be a member or officer of the IDA Board of Directors.
- IDA Liaison - shall be a staff member of the IDA

These will be assigned by the IDA and its acting Board of Directors

Section 2. Committee Term Limits

Terms shall commence at the start of the biennial World Congress. One term shall be two (2) years.

Committee members may serve for an unlimited number of terms until they reach the age of 35. Should a member pass the maximum age limit as set above in Article II, Section 2, that member shall remain on the board until the end of their two (2) year term.

YLPC members cannot occupy the same position for more than two consecutive terms. For example, if someone has been regional coordinator for two terms, this member can either apply for a position as a special program coordinator or for chairman but cannot renew for a third term under the same position.

Section 3. Resignations

Any committee member may resign at any time by giving at least 45 days written notice to the Chairman. If the Program Leader(s) wishes to resign, he/she must give at least 45 days written notice to the IDA Secretary General.

Section 4. Termination

YLPC members may be removed from their board position for sufficient cause. Sufficient cause for such removal shall be a violation of these bylaws or any lawful rule or practice duly adopted by IDA, or any conduct prejudicial to the interests of IDA. Removal shall be by two-thirds vote of the YLPC; provided that a statement of the charges shall have been sent by certified or registered air mail to the last recorded address of the member or person at least 60 days before final action is taken thereon. This statement shall be accompanied by a notice of the time and place of the meeting of the YLPC at which the charges shall be considered and the member shall have the opportunity to appear in person, via teleconference and/ or to be represented by counsel to present any defence to such charges before action is taken thereon.

YLP members, by the same reasons and procedures as stated above, can also be removed from the program by two-thirds vote of the entire YLP membership.

Removal from the YLPC or YLP will not necessarily equate to removal or termination of membership from IDA unless in violation of the Constitution and Bylaws – IDA as set forth in the Constitution and Bylaws – IDA, Article III, Section 6.

Section 5. Committee Vacancies

Any vacancy of a YLPC member due to resignation, death, or removal shall be filled by appointment, for the remaining term of office, by a member of the YLP. If replacing a Regional Coordinator the member must represent the same region from which the vacancy occurred. The appointment must be confirmed by a quorum of the YLPC in

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order to take effect. Nominations for replacement committee members will be submitted to the YLPC by the IDA Liaison.

Section 6. Reporting

The YLPC Chairperson(s) shall submit to the IDA Secretary General a minimum of one written report per quarter summarizing the activities of the YLP.

If any YLP member plans to speak on behalf of the IDA or the YLP before any external audience, he/she must notify the IDA Secretary General in advance and in writing of such intent.

ARTICLE IV. Meetings and Voting

Section 1. Meetings

The YLPC shall hold a minimum of one (1) regular meeting during the biennial World Congress. Teleconferences and additional face-to-face meetings (hereinafter referred to as meetings) may be conducted at times other than the biennial World Congress and shall be called and organised by the Chairman.

YLPC members shall be notified in writing a minimum of 30 days in advance for all meetings. Notifications shall include minutes of the most previous meeting and an agenda for the proposed meeting.

Regional and Special/ Technical Coordinators may request in writing to the Chairman to call a meeting, under special circumstances.

Section 2. Meeting Minutes

Taking of meeting minutes shall be performed by the Regional and Special/ Technical Coordinators on a rotational basis. Meeting minutes shall be disseminated by the Chairman to the members of the YLPC no later than two (2) weeks post meeting occurrence.

Section 3. Meeting Attendance

Sixty-six percent (66%) of all meetings shall be attended either in person or via teleconference. Any committee member not able to attend a meeting shall give notice no later than one (1) week prior to meeting occurrence.

Failure to maintain a 66% record of attendance will require that committee member to present evidence of their commitment to fulfil their assigned obligations under the YLP to the YLPC. Any decision to move towards Termination procedures per Article III Section 4 shall be confirmed by vote of a quorum of the YLPC.

Section 4. Quorum and Voting Requirements

A group of two-thirds or more of the total YLPC shall constitute a quorum.

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Voting shall take place at designated committee meetings. A quorum must be established prior to voting. Voting shall be conducted via verbal communication during teleconferences or via a show of hands during regular meetings (i.e., meetings held at the biennial World Congress).

Any committee member not able to attend a designated committee meeting shall complete a proxy form and return it to the IDA Liaison at least one day before the meeting date. During roll call, the proxy will be identified for the absent committee member.

ARTICLE V. Board Funds

Section 1. Budget

The YLP will be appropriately funded by the IDA based on a budget as set out by the Chairperson(s) on an annual basis. Since the IDA fiscal year begins on April 1st, budget requests shall be sent to the IDA Secretary General in the mid-March timeframe for approval by the IDA Secretary General and the Treasurer.

ARTICLE VI YLPC Objectives and Activities

Section 1. Objectives

The objectives of the YLPC are as follows:

- Assist younger professionals in developing their knowledge and skills
- Ensure that the voice of younger professionals is heard:
 - Within IDA
 - In other associations affiliated with IDA or otherwise related to the desalination and water reuse communities
- Recognize younger industry professionals for outstanding work
- Promote careers in desalination and water reuse
- Create a new “resource pool” of young desalination professionals
- Expand IDA membership among students and young professionals by promoting membership benefits
- Encourage professional renewal among the IDA

Section 2. Activities

The Young Leader Program activities will consist of, but not be limited to, the following:

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- Educational Tours – including presentations and seminars delivered by regional IDA members, industry leaders and regional members of the Young Leaders Program to introduce students and young professionals to the world of desalination
- Best Paper Award - 5,000 USD for the best paper presented during the World Congress by a member of the Young Leaders Program
- Site Visits – to premier desalination and reuse plants worldwide
- Mentor Program – respected established desalination professionals volunteer to provide guidance and training to young professionals
- Promotion of IDA Channabasappa Memorial Scholarship Program
- Networking Program – provide opportunities for young desalination and water reuse professionals and university students to connect through events and other communication platforms such as the creation of a blog or forum
- Online Resource Directory of qualified students and young professionals

ARTICLE VII Dissolution

Section 1. Disbursement of Assets

The YLPC shall use its funds only to accomplish the objectives and purposes as specified herein, and no part of said funds shall inure, or be distributed to the members of the YLP. On dissolution of the YLP any assets remaining shall revert back to the IDA Board of Directors.

ARTICLE VIII. Grievances

Refer to the Constitution and Bylaws – IDA, Article XII.

ARTICLE IX. Amendments

Amendments to these bylaws shall be in accordance with the IDA Constitution, Article XIV Bylaws, with voting by the YLP members and approval from the YLP committee.

Questions? Please contact Naomi Jones (naomi.jones@h2oinnovations) and Blanca Salgado (bsalgado@dow.com)